

The public was offered to participate by Zoom audio internet connection or by phone.

The City Council of the City of Harlan, Iowa met pursuant to law and the rules of said Council in regular session, in the Council Chambers at 5:15 o'clock P.M. the 7th day of October 2025. The meeting was called to order by Jay Christensen, Mayor in the Chair, and the following Council members were:

PRESENT: Kyle Lindberg, Aaron Nippert, Troy Schaben, Sharon Kroger, Jennifer Kelly @ 5:35 P.M.

ABSENT: Richard Petersen

The City Clerk presented the agenda. It was moved by Nippert and seconded by Schaben to approve the agenda. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

The Mayor asked the Council members to state any conflicts of interest, as applicable.

All items listed under the Consent Agenda will be enacted by one motion with a roll call vote. There will be no separate discussion of these items unless a request is made prior to the time Council votes on the motion. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the 09-16-2025 Council meeting
- B. Claims List No. 1347 in the amount of \$94,791.78
- C. Amended Application for Family Dollar Stores of Iowa LLC DBA Family Dollar #33183 Class B Retail Alcohol License
- D. Renewal Application for Taylor's 30 Class E Retail Alcohol License
- E. New Application for TFL, LLC DBA Mega Saver Class E Retail Alcohol License
- F. Approval of FY 2025-2026 Cigarette/Tobacco/Nicotine/Vapor Permit for TFL, Inc. DBA Mega Saver

It was moved by Kroger and seconded by Lindberg that the items on the Consent Agenda be approved and adopted. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried and the Consent Agenda items were approved and adopted.

It was moved by Lindberg and seconded by Kroger to approve street closing for HCSD for Homecoming Parade from 10/10/25 at 2:00 P.M to 10/10/25 at 7:00 P.M. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Nippert and seconded by Kroger to Accept and approve the 2025 Annual Tax Increment Financing (TIF) Indebtedness Certification. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Schaben to receive and file minutes from the 09-16-2025 Personnel & Finance Committee meeting. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve recommendation to increase WWTP employee wages by \$2.00/hr. pending Union agreement. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Nippert to approve recommendation to approve wage adjustments for Tara Painter and Emily Kurth-Christensen as approved by the Library Board. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Lindberg to receive and file minutes from the 09-22-2025 Streets, Alleys, and Sidewalks Committee meeting. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Lindberg and seconded by Kroger to approve recommendation to allow one reserved parking space for Beyond Behavior on Market Street in front of their buildings at 502 Market Street and 504 Market Street with the requirements of no painting the parking spot, the sign will be at their expense and if they move from these buildings the sign will be removed. This will only be reserved during regular business hours listed on the sign. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

It was moved by Kroger and seconded by Nippert to approve recommendation to move the “No Parking” signs to the north side of Dodge Street. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

Mayor Christensen introduced Ordinance No. 2025-04 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to no parking zones on the north side of Dodge Street from 4th Street to 7th Street. It was moved by Lindberg and seconded by Kroger that Ordinance No. 2025-04 now be read for the first time. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried and first reading of Ordinance No. 2025-04 was passed.

It was moved by Lindberg and seconded by Kroger to approve Deputy City Clerk and Full-time Administrative Assistant Job Descriptions. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried.

Mayor Christensen introduced Ordinance No. 2025-05 – An Ordinance amending the Code of Ordinances of the City of Harlan, Iowa by amending provisions pertaining to adult entertainment businesses. It was moved by Schaben and seconded by Lindberg that Ordinance No. 2025-05 now be read for the first time. Roll call vote: AYES: Lindberg, Nippert, Schaben, Kroger. NAYS: None. Motion carried and the first reading of Ordinance No. 2025-05 was passed.

Council member Jennifer Kelly arrived at 5:35 P.M.

The City Administrator presented his report.

The Mayor presented his report.

Updates were presented by the Shelby County Chamber of Commerce & Industry and Harlan Municipal Utilities.

There being no further business, the meeting was adjourned.

Ashley Schleis, City Clerk

Jay Christensen, Mayor

“These minutes are as recorded by the Clerk and are subject to Council approval at the next regular meeting.”